

MARIN VALLEY RESIDENT INPUT/MAINTENANCE REQUEST

This form is for residents who believe their input may assist the on-site management staff and others in our efforts to maintain a harmonious community atmosphere and preserve the quiet quality of life enjoyed by Marin Valley residents. Please sign below — anonymous submissions cannot be acted upon.

A response will be provided no later than 10 working days from receipt.

If this matter concerns a complaint about another resident, it will be handled with the appropriate degree of confidentiality.

DESCRIPTION of the situation in sufficient detail (dates, times, etc.): _____

Name: _____
(PLEASE PRINT)

Date: _____

Address: _____
(PLEASE PRINT)

Phone: _____

Signature: _____

ACTION TAKEN: _____

RESOLVED as of: _____
(DATE)

Copy to resident: _____
(DATE)